

Agenda

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Scrutiny Committee

Date: **Monday 5 September 2016**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair Councillor Andrew Gant

Vice Chair: Councillor Tom Hayes
Councillor Jamila Begum Azad
Councillor Nigel Chapman
Councillor Van Coulter
Councillor James Fry
Councillor David Henwood
Councillor Jennifer Pegg
Councillor Craig Simmons
Councillor Sian Taylor
Councillor Marie Tidball
Councillor Ruth Wilkinson

The quorum for this Committee is four, substitutes are permitted.

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 WORK PLAN AND FORWARD PLAN

11 - 34

Background Information

The Scrutiny Committee operates within a work plan which has been set for the 2016/17 council year. This plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).

Why is it on the agenda?

The Committee is asked to review and note its work plan for the 2016/17 council year.

The Committee is also asked to select which Forward Plan items they wish to pre-scrutinise based on the following criteria:

- Is the issue controversial / of significant public interest?
- Is it an area of high expenditure?
- Is it an essential service / corporate priority?
- Can Scrutiny influence and add value?

A maximum of three items for pre-scrutiny will normally apply.

This is also an opportunity for Chairs of Standing Panels and Review Groups to provide a verbal update to the Committee.

Who has been invited to comment?

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| <ul style="list-style-type: none">• Pat Jones, Committee and Member Services Manager. |
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4 REPORT BACK ON RECOMMENDATIONS

35 - 48

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information

The Committee makes a number of recommendations to officers and decision makers, who are obliged to respond in writing.

Why is it on the agenda?

This item allows Committee to see the results of recent recommendations. Since the last meeting the following items have resulted in recommendations to CEB:

- Report of the Equality and Diversity Review Group
- Apprentices
- Fusion Lifestyle's 2016/17 Annual Service Plan
- Grant Allocations - Monitoring Report
- Private Sector Housing Policy
- Review of Lord Mayors Deposit Guarantee Scheme

CEB have asked the Committee to reconsider Equality and Diversity recommendation 15 in light of a submission that was received shortly before the CEB meeting.

Recommendation: That the Committee agrees whether or not Equality and Diversity recommendation 15 still stands in light of the attached submission from Stonewall.

CEB will be asked to respond in writing if the recommendation still stands.

Who has been invited to comment?

- Cllr Tom Hayes, Chair of Equality & Diversity Review Group
- Pat Jones, Committee and Member Services Manager

5 PERFORMANCE MONITORING - QUARTER 1

49 - 56

Background Information

The Scrutiny Committee has a role in monitoring Council performance and quarterly reports are provided to the Committee on a set of selected corporate and service indicators. The Housing Panel receives separate reports on housing performance.

The Chair and Vice Chair propose that Cllr James Fry leads on performance monitoring for the Committee. Cllr Fry has provided a steer as to which measures should be monitored by Scrutiny this year. Nineteen indicators have been added to the report and eight indicators that are no longer measured by the Council have been removed.

Why is it on the agenda?

For the Scrutiny Committee to note and comment on Council performance at the end of 2016/17 quarter 1 (June 2016).

Please note that year end targets and the latest results for some measures had not been provided in time for publication. This information can be communicated separately to the Committee when available.

Recommendation: That the Committee appoints Councillor Fry as lead member for performance monitoring.

Who has been invited to comment?

No one has been specifically invited for this item. Any comments the Committee wishes to make will be included in the minutes and relayed to Heads of Service after the meeting.

Cllr Fry may wish to comment on the selected indicators and performance outcomes.

6 RESPONSE TO QUESTIONS ON FUSION LIFESTYLES SERVICE PLAN

57 - 60

Background Information

The Scrutiny Committee considered Fusion Lifestyles performance and annual service plan in July. In addition to making recommendations to the City Executive Board, the Committee requested a written response from the Head of Community Services in respect of a number of points.

Why is it on the agenda?

For the Scrutiny Committee to note the briefing paper provided by the Head of Community Services.

Who has been invited to comment?

No one has been invited specifically invited for this item. Any comments the Committee wishes to make will be included in the minutes and relayed to the Head of Community Services after the meeting.

7 DRAFT 2015-16 ANNUAL REPORT OF OXFORD CITY COUNCIL'S SCRUTINY COMMITTEE

61 - 72

Background Information
The Chair of Scrutiny's briefing to Council in September will take the form of an annual report detailing the work of Scrutiny during the previous year.
Why is it on the agenda?
For the Scrutiny Committee to approve the 2015-16 annual scrutiny report, subject to any stylistic changes to be agreed by the Chair. The report will be submitted to Council on 29 September 2016.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Craig Simmons, 2015-16 Chair of the Scrutiny Committee.• Pat Jones, Committee and Member Services Manager.

8 FINANCE PANEL REPORT ON CREDIT UNION SERVICES

73 - 76

Background Information
The Finance Panel has recently convened two discussions about credit union services and agreed to submit a report with one recommendation to the City Executive Board.
The Scrutiny Committee has final agreement on Standing Panel recommendations except when recommendation are time-critical.
Why is it on the agenda?
For the Scrutiny Committee to approve the report of the Finance Panel before it is submitted to the City Executive Board on 15 September 2016.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Craig Simmons, Chair of Finance Panel.

9 EUROPEAN REGIONAL DEVELOPMENT FUND (ERDF) INNOVATION PROJECTS - MATCH FUNDING (START 18.45)

77 - 90

Background Information
Cllr Ruth Wilkinson has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board on 15 September 2016 will be asked to: <ol style="list-style-type: none">1. Recommend Council to approve the required match funding to deliver the capital (£33,939) and revenue (£45,000) elements of the projects detailed in this report.2. Delegate authority to the Executive Director, Housing and

<p>Regeneration to enter into any necessary agreements to secure ERDF funding.</p> <p>This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.</p>
<p>Who has been invited to comment?</p>
<ul style="list-style-type: none"> • David Edwards, Director for Regeneration and Housing.
<p>Councillor Price apologises that due to a prior commitment he is unable to attend for this item.</p>

10 OXLEP STRATEGIC ECONOMIC PLAN REFRESH (START 19.15)

91 - 254

<p>Background Information</p>
<p>The Chair has asked for this item to be included on the agenda for pre-decision scrutiny.</p>
<p>Why is it on the agenda?</p>
<p>The City Executive Board will be asked to endorse the report at its meeting on 15 September 2016. This is an opportunity for the Scrutiny Committee to provide feedback on the Oxfordshire Local Enterprise Partnership Strategic Economic Plan via the City Executive Board.</p> <p>Also included in the paperwork are responses to the National Infrastructure Commission call for evidence on the Cambridge-Milton Keynes-Oxford 'Growth Corridor' provided by the following organisations:</p> <ul style="list-style-type: none"> • Oxford City Council, • Oxfordshire County Council and Oxfordshire Local Enterprise Partnership, • Six Local Enterprise Partnerships along the corridor.
<p>Who has been invited to comment?</p>
<ul style="list-style-type: none"> • Councillor Bob Price, Board Member for Corporate Strategy and Economic Development; • David Edwards, Executive Director for Regeneration and Housing.

11 MINUTES

255 - 264

Minutes from 4 July 2016

Recommendation: That the minutes of the meeting held on 4 July 2016 be APPROVED as a true and accurate record.

12 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

Scrutiny Committee (6pm start)

6 October 2016

7 November 2016
6 December 2016

Standing Panels

Housing Standing Panel – 5.00 pm, 5 October
Finance Standing Panel – 5.30 pm, 8 September

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

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